



Three Rivers Charter School
Inventory Policy
Board Policy
2003

The Board has reviewed the 2002/2003 Audit report and has determined that an annual Inventory Record be conducted and recorded. This inventory will show current inventory listings (date of purchase, actual cost, donated item), as well as, being updated as purchases are made. This inventory will be completed and entered into the corporate record book by the building administrator. This inventory will be presented to the board.